



EST **V** 1880
THE VICTORIA
HOTEL

CONFERENCE & EVENT **G**UIDE

SPRING/SUMMER · 19/20

welcome

The Victoria Hotel connects you with everything you need for a successful event. Conveniently located on Little Collins Street in the heart of the Melbourne CBD, The Victoria Hotel offers versatile event spaces partnered with leading technology, inspiring food, wine and experienced staff to ensure a seamless event from start to finish.

Our function venues offer open plan and flexible configurations to suit a large range of events including conferences, boardroom meetings, gala dinners, private events and weddings.

Our experienced Events Team will help create a tailored event solution to ensure an unforgettable experience.



VICTORIA

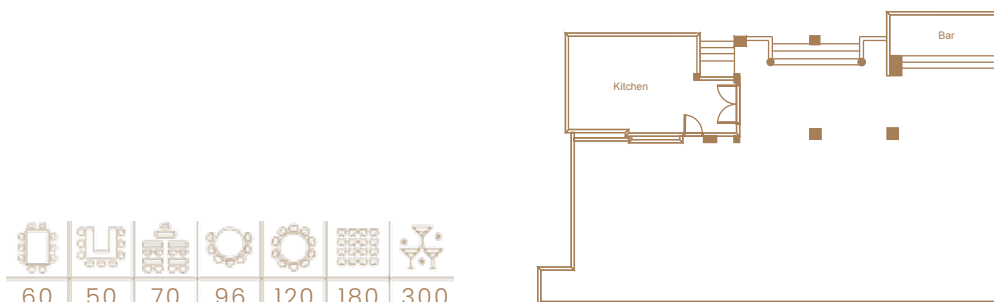
Ballroom

The Victoria Ballroom offers flexible configurations for private and corporate events. With Art Deco bronze mirrors taking centre stage, the pillarless room also connects to a private bar and shared access to a dedicated events foyer.

FEATURES

- Entrance via The Victoria Hotel
- Lift access available
- Foyer for catering breaks
- Carparking available onsite (limited)
- Additional offsite carparking available
- Complimentary WiFi for all guests
- Audio Visual available

AREA
154m²



60	50	70	96	120	180	300



COLLINS *Room*

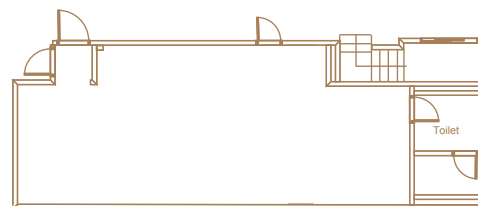
The Collins Room is the perfect space for an intimate meeting, conference or breakout space, which can also be transformed into a private dining room. Fitted with state of the art audio visual and flexible configurations make this space ideal for your next conference or private event.

FEATURES

- Entrance via The Victoria Hotel
- Lift access available
- Foyer for catering breaks
- Carparking available onsite (limited)
- Additional offsite carparking available
- Complimentary WiFi for all guests
- Audio Visual available

AREA

67m²



BOARDROOM

mezzanine

The Mezzanine Boardroom is a perfect event space for intimate groups or can be used as the ultimate breakout space. The Boardroom offers the flexibility to also be set in classroom or theatre style.

FEATURES

- Entrance via The Victoria Hotel
- Lift access available
- Mezzanine area for catering breaks
- Carparking available onsite (limited)
- Additional offsite carparking available
- 75 inch LCD screen
- Natural light

AREA
48m²

						
20	-	20	-	-	50	-



day DELEGATE package

INCLUSIONS:

MORNING AND/OR AFTERNOON TEA

- Chef's selection sweet or savoury item
- Selection of teas & freshly brewed coffee

WORKING STYLE LUNCH

- Your choice of hot or cold interactive menus
- Chef's selection salad
- Local cheese board
- Seasonal fruit platter
- Petit fours
- Selection of teas & freshly brewed coffee

ADDITIONAL INCLUSIONS

- Notepads, pens & iced water
- Trail mix or sweets
- Flipchart, whiteboard & markers
- Free Wifi for all delegates

UPGRADE OPTION + \$10PP

- Continuous barista made coffee

AUDIO VISUAL + POA

- A range of state of the art AV equipment is available to suit your event requirements

MENUS:

CHEF'S SELECTION MORNING & AFTERNOON TEA (SAMPLE MENU)

- Warm banana bread, honey mascarpone
- Selection of cupcakes
- Scones, strawberry jam, crème chantilly
- Selection of friands
- Chocolate & raspberry lamingtons
- Selection of macarons
- Ricotta & spinach filo pastries
- Smoked ham & cheese croissants
- Ricotta & vine-ripened tomato croissants

WORKING STYLE LUNCH (ONE SELECTION)

▷ SANDWICHES & SUBS

- Chicken & corn
- Ham, brie & apple
- Pulled pork, spanish onion, honey mustard
- Roasted vegetable, mixed leaf salad

▷ D-I-Y TACO STATION

- Seasoned mexican style beef
- Shredded lettuce & red cabbage
- Housemade Guacamole
- Tomato, spanish onion, capsicum, cucumber
- Mozzarella, fresh basil & corn chips

▷ DHABA AT THE VIC + \$5PP

- Chef's selection of curry
- Jasmine rice
- Naan, pappadums & raita

▷ BUILD-YOUR-OWN POKE BOWLS

- Soya chicken & cubed sashimi grade salmon
- Steamed white rice
- Avocado, spring onion, tomato
- Crispy nori
- Fresh basil & coriander

▷ ROAST CARVING STATION + \$5PP

- Chef's selection of meat
- Roasted pumpkin & potatoes
- Steamed broccoli, peas & green beans

▷ CUCINA ITALIANA + \$5PP

- Chef's selection of 2 pasta options
- Steamed seasonal vegetables

PLEASE NOTE:

- Dietary requirements catered on request
- Menu & pricing is subject to change

ALTERNATIVE *menus*

BUFFET BREAKFAST

HOT

- Scrambled eggs
- Sautéed mushrooms
- Housemade baked beans
- Hashbrowns
- Crispy smoked bacon
- Herb roasted tomatoes

COLD

- Selection of croissants & pastries
- Selection of seasonal fruit
- Multigrain, white & wholemeal bread
- Lurpak butter & margarine

BEVERAGE

- Selection of teas & freshly brewed coffee
- Selection of fruit juice

UPGRADE OPTION + \$10PP

- Continuous barista made coffee

PLATED BREAKFAST

- Smashed avocado, feta, mint, lemon, toast
- Scrambled eggs, olive tapenade, sourdough
- Five bean baked eggs, crusty bread
- Burrito, bacon, egg, spinach, tomato chilli salsa

BEVERAGE

- Selection of teas & freshly brewed coffee
- Selection of fruit juice

UPGRADE OPTION + \$10PP

- Continuous barista made coffee

PLATTERS

COCKTAIL PLATTER

- Spring rolls
- Mini samosa
- Party pies
- Sausage rolls
- Zucchini fritters

FRUIT PLATTER

- Watermelon
- Honeydew
- Cantaloupe
- Grapes
- Strawberries

CHEESE BOARD

- Victorian brie cheese
- Victorian blue cheese
- Victorian cheddar cheese
- Water crackers & lavosh
- Quince paste

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CANAPÉ

menu

CLASSIC CANAPÉS

- Sweet potato, zucchini & coriander fritter, tomato chutney
- Crispy curried potato balls, yoghurt dip
- Rice paper rolls; pork, prawn, vegetarian, citrus dressing
- Tomato & basil bruschetta
- Peking duck, cucumber, crêpe, hoisin dipping sauce

PREMIUM CANAPÉS

- Fish & chips; flathead tails, shoestring fries
- Spicy crumbed calamari, lime aioli
- Stuffed pumpkin flower, ricotta, sweet corn
- Chicken & leek pie, crisp puff pastry, cucumber yoghurt
- Coconut prawn on sugarcane, japanese mayonnaise
- Wagyu beef slider, cheese, tomato chutney, crispy bacon

DESSERT CANAPÉS

- Chef's selection of gourmet mini desserts

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RECOMMENDATIONS

- 2 hours - 6 items per person
- 3 hours - 9 items per person
- 4 hours - 12 items per person
- 5 hours - 15 items per person

SEATED *menu*

PLATED LUNCH & DINNER

ENTRÉE

- Slow cooked pork belly, apple slaw, chilli caramel, crackle
- Beetroot cured Victorian trout, fennel, pickle beetroot
- Bruschetta trio, spring pea & fetta, spicy coriander mango salsa, tomato compote
- The Vic's mushroom & ricotta ravioli, fetta, sage & french butter sauce

MAIN

- Chargrilled 'vic farms' eye fillet, 200g
- Roasted 'hazeldene birds' chicken breast, 220g
- Pan seared atlantic salmon, charred lemon
- The Vic's aged parmesan, pumpkin & pea risotto

SIDES

all mains are served with your choice of two shared sides

- Green beans, broccoli, roasted smoked walnuts
- Garden salad, pinenuts, house dressing
- Roasted pumpkin, charred red onion, sage, goat cheese
- Crispy chat potatoes, smoked bacon, rosemary

DESSERT

- Opera slice, peanut praline, vanilla ice cream
- Apple & raisin crumble, hazelnut crust, vanilla ice cream
- Victorian cheese board; blue, brie, cheddar, quince



PLEASE NOTE:

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WEDDING

menu

GRAZING ENTRÉE · served to share

- Selection of Victorian cheeses
- Charcuterie platter
- Grilled marinated vegetables
- Selection of arancini
- Salt & pepper calamari

ALTERNATE SERVICE MAIN · choice of two options

- 3 point Lamb rack, char grilled
- Char grilled 'Vic Farms' eye fillet, 200g
- Roasted 'Hazeldene Birds' chicken breast, 220g
- Pan seared atlantic salmon, charred lemon
- Bone-in Grilled Pork cutlet
- Corn-fed Confit Duck leg
- The Vic's aged parmesan, pumpkin & pea risotto

SIDES · choice of two options

- Butter seasonal green vegetables
- Garden salad, pinenuts, house dressing
- Roasted pumpkin, charred red onion, sage, goat cheese
- Crispy duck fat potatoes
- Shoestring fries

DESSERT TABLE · self serve

- Victorian sponge cake
- Individual raspberry white chocolate trifle
- Selection of mini tarts
- Cookies & macarons
- Strawberries
- Individual pavlovas

CAKEAGE + \$3PP

- Cutting & serving of your wedding cake



PLEASE NOTE:

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BEVERAGE *packages*

CLASSIC BEVERAGE PACKAGE:

SPARKLING

Azahara Sparkling, Victoria

WINE

Jade Estate Semillon, Hunter Valley, New South Wales
Deakin Cabernet Sauvignon, Murray Darling, Victoria

BEER

Cascade Premium Light
Crown Lager

CIDER

Agave Cider

NON-ALCOHOLIC

Soft Drink & Juice

PER HOUR

1 Hour · \$20.00 per person
2 Hour · \$30.00 per person
3 Hour · \$40.00 per person
4 Hour · \$50.00 per person

PREMIUM BEVERAGE PACKAGE:

SPARKLING

Dal Zotto Prosecco, King Valley, Victoria

WINE

Tai Nui Sauvignon Blanc, Marlborough, New Zealand
Thorn Clarke Sandpiper Shiraz, Barossa Valley, South Australia

BEER

Cascade Premium Light
Crown Lager
Corona

CIDER

Agave Cider
Sidney Cider

NON-ALCOHOLIC

Soft Drink & Juice

PER HOUR

1 Hour · \$25.00 per person
2 Hour · \$35.00 per person
3 Hour · \$45.00 per person
4 Hour · \$55.00 per person



SLEEP *with us*

Whether staying for business or leisure, The Victoria Hotel is the obvious choice when looking for contemporary accommodation in Melbourne. Featuring 370 guest rooms, the hotel is perfect for your residential event needs.

Idyllically located next to Melbourne Town Hall and minutes from the iconic Flinders Street Station and Federation Square, this historic hotel in Melbourne is within close walking distance to the city's must-see attractions.

The Victoria Hotel is conveniently situated in the Free Tram Zone and offers easy access to Southbank and the city's many galleries and museums, as well as the vibrant restaurant, café and bar scene. Shopaholics are in prime position to explore the Collins Street boutiques, Bourke Street Shopping Mall and Chinatown alleys.

And for those looking for a night out, the Little Collins Street locale is the perfect base to take on the Melbourne's lively East End theatre district, Crown Casino and famous sporting arenas.

Our sales team can assist with special rates for your next event.

TEAM BUILDING

activities

The Victoria Hotel has partnered with Teambuilding Australia to bring you the highest quality experience-based learning programs. Their skilled facilitators and instructors use a variety of indoor / outdoor activities to help your group achieve their goals. Teambuilding Australia brings more than eight years of experience to meet the needs of each client's organisation. If you are looking for something inspirational that will make a difference to your conference outcomes, please ask our friendly events team.

"Bikes 4 Little Tykes" A unique team building event that combines an opportunity for your staff to hone skills like communication, creativity, leadership and teamwork, with a chance to give back to their local community.

"Beat the App" A quick, fun and interactive game that explores Melbourne CBD, this brand new team building activity gets your team racing around the city, completing challenges, solving problems and being creative in 140 characters or less at a time.

"Brush Strokes" Visual descriptions speak volumes, better than we can ever describe, so imagine what your team members can express through art! It could be core values, image, strategy and direction, brand, vision, etc.

"Game Show" Perfect over dinner or at a meeting, this is team trivia with a difference - a combination of the best interactive games you've ever played.

"Lego Serious Play" The LEGO® SERIOUS PLAY® Method is a technique which improves group problem solving. By utilising visual, auditory and kinesthetic skills, the Method requires participants to learn and listen, and it provides all participants with a voice

"Licence to Spy" Discover the secrets of Melbourne! Licence to Spy is a high tech game that uses a special dedicated site to play the game.

"The Pitch" With coaching and guidance, and using the cameras, costumes and props provided, teams are required to film a 1-3 minute TV commercial within an allotted time frame.

"The Amazing Race" A CBD team event that features iconic locations, secret hidden checkpoints, and some of Melbourne's standout experiences. Through a range of challenging activities, the scores add up to identify a winning team.





**THE VICTORIA
HOTEL**

CONTACT *our team*

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